



A G E N D A
TOWN OF HERTFORD
TOWN COUNCIL – Regular (Organizational) Meeting
December 8, 2025 - 6:00 p.m.
Horace Reid Community Center, 305 W Grubb Street
(In Person & Facebook)

1. Call to Order

2. Invocation and Pledge of Allegiance

3. Organization of Newly Elected Board Members

- a) Administration of Oath to Newly Elected Members
 - 1. Councilman Evan Copeland
 - 2. Councilwoman Connie Brothers
- b) Seating of Newly Sworn in Members
- c) Election of Mayor Pro Tem
- d) Administration of Oath to Mayor Pro Tem

4. Approval of Agenda

5. Recognition of Outgoing Members

6. Recognition of Outgoing HHA Board Member - Willie Downing

7. Consent Agenda

(Items of a routine nature will be placed on the Consent Agenda to be voted on in a single motion. Any item may be removed from the Consent Agenda by request of the Mayor/Council Member)

- a) Minutes for the Regular Session November 10, 2025 & Work Session November 24, 2025
- b) Approval of 2026 Council Meeting Dates

8. Citizen Concerns

If anyone would like to address the Council on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Council. Although the Council is interested in hearing your concerns, speakers should not expect action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled

for a future agenda. Thank you for your consideration of the Hertford Town Council, staff and other speakers.

9. Continued Business

- a) None

10. New Business

- a) Appointment of Finance Officer & Deputy Finance Officer -
- b) Designation of check signatories
- c) Board Appointments
 - 1. Downtown Hertford (HHI, Inc) – Two Appointments
 - 2. Albemarle RPO (Rural Planning Organization) –
-One Appointment
 - 3. Hazard Mitigation Plan Committee – One Appointment
 - 4. Harbor Town Project – One Appointment
 - 5. NCEMPA (NC Electric Municipal Power Agency) – One Appointment
 - 6. Economic Development Committee – Two Appointments
- d) Kisha Darden – Condemnation Hearing
- e) Thomas Riddick – Condemnation Hearing
- f) Budget Amendment

11. Managers Update

12. Council's Reports/Concerns

13. Announcements

14. Adjournment

2026 Town Council Meeting Schedule

January Regular Session	Monday, January 12th
January Work Session	Monday, January 26th
February Regular Session	Monday, February 9th
February Work Session	Monday, February 23rd
March Regular Session	Monday, March 9th
March Work Session	Monday, March 23rd
April Regular Session	Monday, April 13th
April Work Session	Monday, April 27th
May Regular Session	Monday, May 11th
May Work Session	Tuesday, May 26th
June Regular Session	Monday, June 8th
June Work Session	Monday, June 22nd
July Regular Session	Monday, July 13th
July Work Session	Monday, July 27th
August Regular Session	Monday, August 10th
August Work Session	Monday, August 24th
September Regular Session	Monday, September 14th
September Work Session	Monday, September 28th
October Regular Session	Monday, October 12th
October Work Session	Monday, October 26th
November Regular Session	Monday, November 9th
November Work Session	Monday, November 23rd
December Regular Session	Monday, December 14th

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Town of Hertford
BUDGET ORDINANCE AMENDMENT
Amendment #FY26-10
12-08-25
FY 2025-2026

BE IT ORDAINED by the Governing Board of the Town of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June30,2026:

PURPOSE OF REQUEST:

Request the Council Approval for Budget Amendment #FY26-10 for Fiscal Year 2025-2026

FISCAL IMPACT:

Budget Amendment required.

TOWN MANAGER'S OPINION: Recommend approval of the Budget Amendment.

FINANCE OFFICER'S OPINION: Recommend approval of the Budget Amendment.

Section 1. To Amend:

General Revenue/General Fund:

<u>Account No.</u>	<u>Decrease</u>	<u>Increase</u>
Fund Balance 10-4999		\$47,000.00
Transfer to Fund 71 10-5820-771		\$47,000.00
Transfer from General Fund 71-4910-225		\$47,000.00
Bric Grant Revenue 71-4610-225	\$47,000.00	

Explanations:

Cover cost of Bric Grant funds that were never received since the Federal Government closed some grants.

ADOPTED THIS, THE 8TH DAY OF December 2025

R. Ashley Hodges, Mayor

ATTEST:

SEAL

Gina M Durante, Town Clerk