

Town of Hertford
Special Call Meeting (by Zoom)
Tuesday, December 21, 2021
6:00 p.m.

The Council of the Town of Hertford held its Special Call Meeting by Zoom on Tuesday December 21, 2021.

COUNCIL MEMBERS PRESENT

Ashley Hodges, Mayor Pro Tem
Sandra Anderson

Jerry Mimlitsch
Connie Brothers

COUNCIL MEMBERS ABSENT

Earnell Brown, Mayor

OTHERS PRESENT

Pamela Hurdle, Town Manager

John Leidy, Attorney

The meeting was called to order by Mayor Pro Tem Ashley Hodges. An invocation was given followed by recitation of the pledge of allegiance.

SUPPORT LETTER FOR THE S-BRIDGE

A motion was made by Councilwoman Anderson and seconded by Councilwoman Brothers that the Town Manager send the letter (Attachment A) to Sterling Baker, NCDOT. The motion passed 4-0 with the following voice votes:

Councilman Mimlitsch	yay	Councilwoman Anderson	yay
Councilwoman Brothers	yay	Mayor Pro Tem Hodges	yay

CLOSED SESSION

A motion was made by Councilman Mimlitsch and seconded by Councilwoman Anderson to go into closed session pursuant to NCGS 143-318.11(a)(6) – Personnel and NCGS 143-318.11(a)(3) – Attorney Client Privilege. The motion passed 4-0 with the following voice votes:

Councilman Mimlitsch	yay	Councilwoman Anderson	yay
Councilwoman Brothers	yay	Mayor Pro Tem Hodges	yay

RESUMPTION OF PUBLIC MEETING

After coming out of Closed Session a motion was made by Councilwoman Brothers and seconded by Councilman Mimlitsch that the Town Council appoint Janice Cole to serve as the Assistant Town Manager effective December 28, 2021 through December 31, 2021 and then to serve as the Interim Town Manager, effective January 1, 2022, with all the powers and duties authorized by N.C. General Statute 160A-148 and the Town Charter. The motion passed 4-0 with the following voice votes:

Councilman Mimlitsch	yay	Councilwoman Anderson	yay
Councilwoman Brothers	yay	Mayor Pro Tem Hodges	yay

A second motion was made by Councilman Mimlitsch and seconded by Councilwoman Anderson that Town Manager Hurdle take all steps necessary to assure a complete transfer of all authorities and powers of the Town Manager from herself to Janice Cole by the December

31, 2021 effective date of Ms. Hurdle's retirement, including but not limited to the following steps: 1) providing to Ms. Cole all passwords, keys, access codes, administrative credentials, and other information or items necessary to access all Town information systems and properties; 2) securing the appointment of Janice Cole as a signatory and authorized user on all Town bank accounts, financial accounts, and other accounts used to transact Town business; and 3) providing to Ms. Cole all other Town property, including laptops, tablets, phones, files, reports and records that Ms. Hurdle may have in her possession. Further, any bank, financial institution, agency or other organization is authorized to effectuate such a transfer and Town staff shall provide documentation of this action as may be necessary to effectuate it. The motion passed 4-0 with the following voice votes:

Councilman Mimplitsch	yay	Councilwoman Anderson	yay
Councilwoman Brothers	yay	Mayor Pro Tem Hodges	yay

There being no further business for the Special Call Meeting, a motion for adjournment was made by Councilman Mimplitsch and seconded by Councilwoman Brothers. The motion passed 4-0 with the following voice votes:

Councilman Mimplitsch	yay	Councilwoman Anderson	yay
Councilwoman Brothers	yay	Mayor Pro Tem Hodges	yay

The meeting ended at 7:28pm.