



**PROGRESSIVE ENGINEERING  
CONSULTANTS, INC.**

Complete Power Engineering Services

## Attachment I 2025 Per Diem Rate Schedule for Engineering Services

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<u>Employee</u>	<u>Job Classification</u>	<u>Hourly Rate</u>	<u>Per Diem Rate</u>
Robert F. Thomas, Jr., P.E.	Design Engineer I	\$ 174.95	\$1,399.60
Mike A. Dawson P.E.	Design Engineer II	\$ 168.90	\$1,351.20
	Design Engineer III	\$ 158.50	\$1,268.00
	Design Engineer IV	\$ 149.55	\$1,196.40
R. A. Martin	Field Engineer I	\$ 155.60	\$1,244.80
	Field Engineer II	\$ 146.70	\$1,173.60
	Field Engineer III	\$ 123.25	\$ 986.00
	Associate Engineer I	\$ 116.05	\$ 928.40
	CAD Operator	\$ 98.75	\$ 790.00
	Clerical	\$ 98.75	\$ 790.00

**Plus, the following charges:**

- Mileage @ IRS Recommended Business Mileage Rate
- Additional Travel Expenses at Cost
- Meals & Lodging at Cost
- All Other Out-of-Pocket Expenses at Cost
- Daily Rate is Per Eight (8) Hours Portal-to-Portal
- All Over Eight (8) Hours Per Day to be Billed at the Hourly Rate Multiplied by 1.5
- All Charges will be for a Minimum of two (2) Hours unless Scheduling Allows for Reassignment of Personnel to an Alternate Project
- Invoices for Per Diem Charges will be Submitted Monthly and are Due Upon Receipt

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**Town of Hertford**  
**BUDGET ORDINANCE AMENDMENT**  
**Amendment #FY26-4**  
**08.25.25**  
**FY 2025-2026**

**BE IT ORDAINED** by the Governing Board of the Town of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June30,2026:

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**PURPOSE OF REQUEST:**

Request the Council Approval for Budget Amendment #FY26-4 for Fiscal Year 2025-2026

**FISCAL IMPACT:**

Budget Amendment required.

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**TOWN\_MANAGER’S OPINION:** Recommend approval of the Budget Amendment.

**FINANCE OFFICER’S OPINION:** Recommend approval of the Budget Amendment.

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Section 1. To Amend:

General Revenue/General Fund:

<u>Account No.</u>	<u>Decrease</u>	<u>Increase</u>
1)Water Contingency 51-5820-577	\$ 5,764.00	
Water Professional Services 51-5820-511		\$ 5,764.00
Sewer Contingency 51-5870-577	\$11,000.00	
Sewer Professional Services 51-5870-511		\$11,000.00
2)Water Contingency 51-5820-577	\$22,156.00	
Water LGERS 51-5820-423		\$22,156.00

**Explanations:**

- 1)Funds from Contingency needed for a Withers Ravenel water & sewer managed services bill.
- 2)LGERS budget number was entered wrong. Funds from Contingencies is needed to make the amount correct.

**ADOPTED THIS, THE 25TH DAY OF AUGUST 2025**

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R. Ashley Hodges, Mayor

**ATTEST:**

SEAL

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Gina M Durante, Town Clerk

**Town of Hertford**  
**BUDGET ORDINANCE AMENDMENT**  
**Amendment #FY26-5**  
**08.25.25**  
**FY 2025-2026**

**BE IT ORDAINED** by the Governing Board of the Town of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June30,2026:

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**PURPOSE OF REQUEST:**

Request the Council Approval for Budget Amendment #FY26-5 for Fiscal Year 2025-2026

**FISCAL IMPACT:**

Budget Amendment required.

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**TOWN\_MANAGER’S OPINION:** Recommend approval of the Budget Amendment.

**FINANCE OFFICER’S OPINION:** Recommend approval of the Budget Amendment.

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Section 1. To Amend:

General Revenue/General Fund:

<u>Account No.</u>	<u>Decrease</u>	<u>Increase</u>
Water Insurance Recovery 51-4740		\$9,355.79
Water Distrib. Equipment 51-5850-523		\$9,355.79

**Explanations:**

To add insurance funds to the budget to fix the water tower that got struck by lightning.

**ADOPTED THIS, THE 25TH DAY OF AUGUST 2025**

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R. Ashley Hodges, Mayor

**ATTEST:**

SEAL

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Gina M Durante, Town Clerk