



**A G E N D A**  
**TOWN OF HERTFORD**  
**TOWN COUNCIL – Regular (Organizational) Meeting**  
**December 8, 2025 - 6:00 p.m.**  
**Horace Reid Community Center, 305 W Grubb Street**  
**(In Person & Facebook)**

**1. Call to Order**

**2. Invocation and Pledge of Allegiance**

**3. Organization of Newly Elected Board Members**

- a) Administration of Oath to Newly Elected Members
  - 1. Councilman Evan Copeland
  - 2. Councilwoman Connie Brothers
- b) Seating of Newly Sworn in Members
- c) Election of Mayor Pro Tem
- d) Administration of Oath to Mayor Pro Tem

**4. Approval of Agenda**

**5. Recognition of Outgoing Members**

**6. Recognition of Outgoing HHA Board Member - Willie Downing**

**7. Consent Agenda**

*(Items of a routine nature will be placed on the Consent Agenda to be voted on in a single motion. Any item may be removed from the Consent Agenda by request of the Mayor/Council Member)*

- a) Minutes for the Regular Session November 10, 2025 & Work Session November 24, 2025
- b) Approval of 2026 Council Meeting Dates

**8. Citizen Concerns**

*If anyone would like to address the Council on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Council. Although the Council is interested in hearing your concerns, speakers should not expect action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled*

*for a future agenda. Thank you for your consideration of the Hertford Town Council, staff and other speakers.*

**9. Continued Business**

- a) None

**10. New Business**

- a) Appointment of Finance Officer & Deputy Finance Officer -
- b) Designation of check signatories
- c) Board Appointments
  - 1. Downtown Hertford (HHI, Inc) – Two Appointments
  - 2. Albemarle RPO (Rural Planning Organization) –  
-One Appointment
  - 3. Hazard Mitigation Plan Committee – One Appointment
  - 4. Harbor Town Project – One Appointment
  - 5. NCEMPA (NC Electric Municipal Power Agency) – One Appointment
  - 6. Economic Development Committee – Two Appointments
- d) Kisha Darden – Condemnation Hearing
- e) Thomas Riddick – Condemnation Hearing
- f) Budget Amendment

**11. Managers Update**

**12. Council's Reports/Concerns**

**13. Announcements**

**14. Adjournment**