

**Town of Hertford – Planning & Zoning Board of Adjustments
August 19, 2024 - 7:00PM**

Board Members Present: Sara Winslow, Marvin Sutton, Milton Long, Joe White, Brenda Hollowell-White
Board Members Absent: Andrew Almodova, Gracie Felton
Staff Present: Janice Cole, Doris Walton, Sarah Nixon
Town Council Present:
Public Present: Glenn White, B.T. Dail Jr, Teresa Dail, Theresa Matyiko, Jay Matyiko, Alex Rich

This meeting was held in person at the Hertford Community Center and was called to order at 7:00 PM Chairman Sara Winslow.

Board Member Milton Long delivered the invocation.

The Pledge of Allegiance was recited.

Approval of Agenda

Board Member Milton Long made the motion to approve the agenda. Motion was seconded by Board Member Brenda Hollowell-White.

Vote was 5-0 to approve the agenda.

Approval of Minutes

Vice Chairman Marvin Sutton made the motion to approve the July 15, 2024, minutes. Motion was seconded by Board Member Milton Long.

Vote was 5-0 to approve the minutes.

New Business

Informal Request for Subdivision – Parcel 3-0040-AU046-H – Hertford Supply Property

Zoning Administrator Janice Cole stated that the Hertford Supply Property on Edenton Road Street was what we would be talking about tonight. Owner Mr. B.T. Dail is interested in selling this property but wants to retain the part of the property where the cell tower is. There is a drawing, but before Mr. Dail took on the expense of having a formal survey done, he wanted to come before the Board to make sure he would get the approval to subdivide.

Mr. Dail stated the cell tower site is 70 foot by 70 foot, for no room for anything else inside of the fence. There is currently a cement building in this area. Mr. Dail wants to sell the property,

but then save the cell tower site for himself, and put that piece of property in his name. The access to the cell tower would be a 20 feet wide space, coming from Edenton Road Street straight back to the cell tower. Mr. Dail stated that he was hoping to have a survey done within the week.

Mr. B.T. Dail asked to be placed on the agenda for next month so he could provide the Board with a survey.

Announcements/Other Business

Mrs. Cole told the Board that next month there will be a meeting to approve/deny a Special Use Permit to allow storage units in the C-2 District. Because of advertising timelines, we were not able to hear this tonight.

Adjournment

Board Member Milton Long made a motion to adjourn the meeting. Motion was seconded by Vice Chairman Marvin Sutton.

Vote was 5-0 to adjourn.

Meeting was adjourned at 7:13 PM.

Chairman Sara Winslow

Secretary, Sarah Nixon

Date