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Town of Hertford
BUDGET ORDINANCE AMENDMENT
Amendment #FY25-34
03.10.25
FY 2024-2025

BE IT ORDAINED by the Governing Board of the Town of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

PURPOSE OF REQUEST:

Request the Council Approval for Budget Amendment #FY25-34 for Fiscal Year 2024-2025

FISCAL IMPACT:

Budget Amendment required.

TOWN_MANAGER’S OPINION: Recommend approval of the Budget Amendment.

FINANCE OFFICER’S OPINION: Recommend approval of the Budget Amendment.

Section 1. To Amend:

General Revenue/General Fund:

<u>Account No.</u>	<u>Decrease</u>	<u>Increase</u>
1)Streets Drug screenings 10-5740-517	\$ 184.22	
Streets Property Insurance 10-5740-525		\$ 184.22
2)Fire Supplies 39-5400-551	\$ 112.22	
Fire Property Insurance 39-5400-525		\$ 112.22
3)Sewer Collections Contingencies 51-5860-577	\$2,000.00	
Sewer Professional Services 51-5860-511		\$2,000.00
4)Sewer Collections Fuel 51-5860-553	\$5,000.00	
Sewer Supplies 51-5860-551		\$5,000.00
5)Electric Contingencies 52-5900-577	\$1,500.00	
Electric Bank fees 52-5900-532		\$1,500.00

Explanations:

- 1) Move funds from Drug Screening to Property Insurance to cover workman’s comp. claim payment.
- 2) Move funds from Supplies to Property Insurance to cover workman’s comp. claim payment.
- 3) Move funds from Sewer Collections contingencies to Professional services to make payment to the railroad for our sewer lines that is on their easement.
- 4) Move funds from Sewer Collections fuel to Sewer collections supplies to purchase gravel and run electric line to the new Pole building at the Sewer plant.
- 5) Move funds from Electric Contingencies to Bank fees to pay the bank fees for the rest of the year.

ADOPTED THIS, THE 10th DAY OF MARCH 2025

R. Ashley Hodges, Mayor

ATTEST:

SEAL

Gina M Durante, Town Clerk

10 General Fund

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
524	M/K - Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
525	Property & Liability Insurance	0.00	0.00	0.00	0.00	0.00	0.00
526	Utilities & Communication	0.00	0.00	0.00	0.00	0.00	0.00
534	Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
551	Supplies	0.00	0.00	0.00	0.00	0.00	0.00
553	Fuel	0.00	0.00	0.00	0.00	0.00	0.00
571	Grant Match	0.00	0.00	0.00	0.00	0.00	0.00
579	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00
739	Transfer to Fire Fund	0.00	94,992.00	0.00	94,992.00	95,042.00	50.00
	Account Total:	0.00	94,992.00	0.00	94,992.00	95,042.00	50.00
5610	Planning & Development	767.37	15,463.97	0.00	15,463.97	43,323.00	27,859.03
411	FT - Regular Wages	0.00	2,050.00	0.00	2,050.00	4,500.00	2,450.00
417	Special Compensation	57.26	1,173.73	0.00	1,173.73	3,314.00	2,140.27
421	FICA	104.89	907.97	0.00	907.97	2,320.00	1,412.03
423	LGERS Pension	28.77	249.04	0.00	249.04	636.00	386.96
424	401K	151.20	-793.81	0.00	-793.81	0.00	793.81
425	Health & Life Insurance	600.00	70,632.68	600.00	71,232.68	132,426.64	61,193.96
511	Professional Services	129.08	129.08	0.00	129.08	1,000.00	870.92
513	Staff Development & Travel	1,188.00	2,773.36	0.00	2,773.36	3,000.00	875.00
525	Property & Liability Insurance	0.00	192.60	0.00	192.60	2,773.36	0.00
515	Advertising	2.99	3,944.74	0.00	3,944.74	800.00	607.40
526	Utilities & Communication	0.00	183,202.98	0.00	183,202.98	5,500.00	1,555.26
561	Capital Outlay	0.00	60,000.00	0.00	60,000.00	203,468.98	20,266.00
571	Grant Match	3,061.66	342,051.34	600.00	342,651.34	102,500.00	42,500.00
	Account Total:	0.00	0.00	0.00	0.00	505,561.98	162,910.64
5611	Main Street	0.00	0.00	0.00	0.00	51,972.00	51,972.00
735	Transfer to Main St	0.00	0.00	0.00	0.00	51,972.00	51,972.00
	Account Total:	0.00	0.00	0.00	0.00	51,972.00	51,972.00
5730	Cemetery	3,631.25	29,050.00	0.00	29,050.00	50,000.00	20,950.00
512	Contractual Services	0.00	0.00	0.00	0.00	5,000.00	5,000.00
521	M/R - Infrastructure	3,631.25	29,050.00	0.00	29,050.00	55,000.00	25,950.00
	Account Total:	3,631.25	29,050.00	0.00	29,050.00	55,000.00	25,950.00
5740	Streets	9,492.62	90,383.63	0.00	90,383.63	160,507.00	70,123.37
411	FT - Regular Wages	722.81	6,887.53	0.00	6,887.53	12,891.00	6,003.47
421	FICA	0.00	1,853.80	0.00	1,853.80	1,853.80	0.00
422	Unemployment	1,297.57	12,291.24	0.00	12,291.24	21,328.00	9,036.76
423	LGERS Pension	356.01	3,372.53	0.00	3,372.53	5,851.00	2,478.47
424	401K	3,636.14	22,319.63	0.00	22,319.63	31,980.00	9,660.37
425	Health & Life Insurance	1,404.31	7,116.75	0.00	7,116.75	9,305.00	2,188.25
511	Professional Services	0.00	0.00	0.00	0.00	1,009.63	1,009.63
513	Staff Development & Travel	318.92	2,130.35	0.00	2,130.35	4,000.00	1,869.65
514	Uniforms	0.00	91.42	0.00	91.42	600.00	508.58
517	Drug Screening/Background Checks	0.00	346.36	0.00	346.36	550.00	203.64
522	M/R - Buildings	0.00	2,081.29	0.00	2,081.29	8,900.00	5,306.81
523	M/R - Equipment	0.00	1,511.90	0.00	1,511.90	8,900.00	5,306.81
524	M/R - Vehicles	0.00	2,296.50	0.00	2,296.50	13,105.96	10,809.46

RS/LS



10 General Func

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
525 Property & Liability Insurance	184.22	24,014.83	0.00	24,014.83	23,830.61	-184.22
526 Utilities & Communication	279.72	6,999.96	0.00	6,999.96	10,000.00	3,000.04
532 Bank Fees	0.00	489.61	0.00	489.61	500.00	10.39
551 Supplies	631.08	4,122.43	0.00	4,122.43	4,500.00	377.57
553 Fuel	2,198.73	11,073.78	0.00	11,073.78	18,700.00	7,626.22
555 Safety	104.99	627.55	0.00	627.55	1,300.00	672.45
561 Capital Outlay	0.00	217,634.07	0.00	217,634.07	217,635.00	0.93
564 Debt Service - Principle	0.00	0.00	0.00	0.00	0.00	0.00
576 Landfill Tipping Fees	687.06	8,700.04	0.00	8,700.04	20,000.00	11,299.96
577 Contingencies	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:	21,314.18	424,833.30	1,511.90	426,345.20	568,347.00	142,001.80
5750 Solid Waste						
512 Contractual Services	15,876.85	109,579.25	0.00	109,579.25	184,140.00	74,560.75
Account Total:	15,876.85	109,579.25	0.00	109,579.25	184,140.00	74,560.75
Account Group Total:	95,178.93	1,759,826.98	5,985.90	1,765,812.88	2,473,661.98	707,849.10
6000 Debt Service						
6000 Debt Service	0.00	5,838.44	0.00	5,838.44	11,139.44	5,301.00
564 Debt Service - Principle	0.00	189.56	0.00	189.56	189.56	0.00
565 Debt Service - Interest	0.00	6,028.00	0.00	6,028.00	11,329.00	5,301.00
Account Total:	0.00	6,028.00	0.00	6,028.00	11,329.00	5,301.00
6100 DMV License Plate Agency						
411 FT - Regular Wages	5,995.52	41,563.48	0.00	41,563.48	80,993.00	39,429.52
421 FICA	456.34	3,164.68	0.00	3,164.68	6,119.00	2,954.32
423 LGERS Pension	280.42	2,475.23	0.00	2,475.23	3,580.00	1,104.77
424 401K	76.92	679.17	0.00	679.17	982.00	302.83
425 Health & Life Insurance	830.08	3,890.25	0.00	3,890.25	17,592.00	13,701.75
525 Property & Liability Insurance	0.00	3,500.00	0.00	3,500.00	3,500.00	0.00
532 Bank Fees	0.00	717.71	0.00	717.71	780.00	62.29
534 Dues & Subscriptions	0.00	0.00	0.00	0.00	150.00	150.00
551 Supplies	0.00	0.00	0.00	0.00	200.00	200.00
Account Total:	7,639.28	55,990.52	0.00	55,990.52	113,896.00	57,905.48
Account Group Total:	7,639.28	62,018.52	0.00	62,018.52	125,225.00	63,206.48
Fund Total:	102,818.21	1,821,845.50	5,985.90	1,827,831.40	2,598,886.98	771,055.58

Dues Screen

39 Fire Fund

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
5000							
5400	Fire						
	412 Part-time regular wages	0.00	16,975.00	0.00	16,975.00	17,025.00	50.00
	421 FICA	0.00	1,298.65	0.00	1,298.65	1,298.65	0.00
	423 LGERS Pension	0.00	0.00	0.00	0.00	3,000.00	3,000.00
	425 Health & Life Insurance	0.00	2,841.53	0.00	2,841.53	5,100.00	2,258.47
	512 Contractual Services	0.00	0.00	0.00	0.00	2,500.00	2,500.00
	522 M/R - Buildings	0.00	1,425.30	0.00	1,425.30	1,550.00	124.70
	523 M/R - Equipment	0.00	3,369.74	0.00	3,369.74	7,650.00	4,280.26
	524 M/R - Vehicles	0.00	3,449.43	1,200.00	4,649.43	11,000.00	6,350.57
	525 Property & Liability Insurance	0.00	43,279.69	0.00	43,279.69	43,167.47	-112.22
	526 Utilities & Communication	0.00	5,086.69	0.00	5,086.69	8,000.00	2,913.31
	534 Dues & Subscriptions	0.00	1,485.00	0.00	1,485.00	1,485.00	0.00
	551 Supplies	0.00	4,227.80	0.00	4,227.80	22,149.88	17,922.08
	553 Fuel	0.00	4,281.40	0.00	4,281.40	5,000.00	718.60
	571 Grant Match	0.00	79,519.32	0.00	79,519.32	80,000.00	480.68
	Account Total:	0.00	167,239.55	1,200.00	168,439.55	208,926.00	40,486.45
	Account Group Total:	0.00	167,239.55	1,200.00	168,439.55	208,926.00	40,486.45
6000	Debt Service						
	6000 Debt Service						
	564 Debt Service - Principle	0.00	17,432.05	0.00	17,432.05	27,448.59	10,016.54
	565 Debt Service - Interest	0.00	8,051.95	0.00	8,051.95	8,667.41	615.46
	Account Total:	0.00	25,484.00	0.00	25,484.00	36,116.00	10,632.00
	Account Group Total:	0.00	25,484.00	0.00	25,484.00	36,116.00	10,632.00
	Fund Total:	0.00	192,723.55	1,200.00	193,923.55	245,042.00	51,118.45
	Grand Total:	0.00	192,723.55	1,200.00	193,923.55	245,042.00	51,118.45

51 Water/Sewer

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
5000						
5820 Water						
411 FT - Regular Wages	11,179.95	102,121.05	0.00	102,121.05	175,457.00	73,335.95
421 FICA	849.55	7,775.80	0.00	7,775.80	13,040.00	5,264.20
423 LGERS Pension	1,528.29	13,191.12	0.00	13,191.12	19,652.00	6,460.88
424 401K	419.31	3,618.81	0.00	3,618.81	5,391.00	1,772.19
425 Health & Life Insurance	2,656.48	16,448.57	0.00	16,448.57	17,592.00	1,143.43
511 Professional Services	1,833.28	19,673.74	16,237.56	35,911.30	42,000.00	6,088.70
513 Staff Development & Travel	0.00	358.24	0.00	358.24	2,000.00	1,641.76
514 Uniforms	224.04	1,384.59	0.00	1,384.59	2,000.00	615.41
517 Drug Screening/Background Checks	0.00	0.00	0.00	0.00	200.00	200.00
521 M/R - Infrastructure	1,340.00	1,543.98	475.00	2,018.98	3,000.00	981.02
522 M/R - Buildings	0.00	236.36	0.00	236.36	2,500.00	2,263.64
523 M/R - Equipment	0.00	210.06	4,500.00	4,710.06	5,000.00	289.94
524 M/R - Vehicles	61.00	18,342.53	0.00	18,342.53	24,000.00	5,657.47
525 Property & Liability Insurance	0.00	9,000.00	0.00	9,000.00	9,000.00	0.00
526 Utilities & Communication	4,396.29	28,467.42	0.00	28,467.42	30,000.00	1,532.58
532 Bank Fees	0.00	468.23	0.00	468.23	500.00	31.77
534 Dues & Subscriptions	105.00	1,629.79	0.00	1,629.79	4,650.00	3,020.21
551 Supplies	1,957.82	34,581.78	37,375.41	71,957.19	74,400.00	2,442.81
553 Fuel	473.02	3,896.10	0.00	3,896.10	7,500.00	3,603.90
555 Safety	0.00	3,370.00	0.00	3,370.00	4,400.00	1,030.00
561 Capital Outlay	0.00	0.00	0.00	0.00	97,534.00	97,534.00
577 Contingencies	0.00	0.00	0.00	0.00	21,934.00	21,934.00
Account Total:	27,024.03	266,318.17	58,587.97	324,906.14	561,750.00	236,843.86
5850 Water Distribution						
511 Professional Services	900.00	3,500.00	0.00	3,500.00	8,200.00	4,700.00
523 M/R - Equipment	0.00	4,501.83	0.00	4,501.83	9,500.00	4,998.17
524 M/R - Vehicles	0.00	0.00	0.00	0.00	10,000.00	10,000.00
551 Supplies	0.00	8,944.10	8,715.13	17,659.23	37,200.00	19,540.77
561 Capital Outlay	0.00	0.00	0.00	0.00	39,000.00	39,000.00
577 Contingencies	0.00	0.00	0.00	0.00	5,965.00	5,965.00
Account Total:	900.00	16,945.93	8,715.13	25,661.06	109,865.00	84,203.94
5860 Sewer Collections						
411 FT - Regular Wages	10,050.88	85,018.22	0.00	85,018.22	155,178.00	70,159.78
421 FICA	760.87	6,456.54	0.00	6,456.54	11,412.00	4,955.46
423 LGERS Pension	1,373.98	10,862.51	0.00	10,862.51	16,743.00	5,880.49
424 401K	376.94	2,979.93	0.00	2,979.93	4,593.00	1,613.07
425 Health & Life Insurance	2,528.82	14,477.82	0.00	14,477.82	17,592.00	3,114.18
511 Professional Services	4,026.60	21,703.59	0.00	21,703.59	21,700.00	-3.59
513 Staff Development & Travel	0.00	0.00	0.00	0.00	1,500.00	1,500.00
521 M/R - Infrastructure	0.00	2,435.75	990.00	3,425.75	9,600.00	6,174.25
523 M/R - Equipment	0.00	4,044.07	0.00	4,044.07	12,900.00	8,855.93
524 M/R - Vehicles	77.00	15,448.66	0.00	15,448.66	24,216.20	8,767.54
525 Property & Liability Insurance	0.00	12,000.00	0.00	12,000.00	12,000.00	0.00
526 Utilities & Communication	2,444.67	23,746.26	0.00	23,746.26	56,000.00	32,253.74
531 RENTAL	1,902.22	8,970.38	2,931.84	11,902.22	15,000.00	3,097.78
535 Postage & printing	0.00	0.00	0.00	0.00	16,000.00	16,000.00
551 Supplies	553.13	8,894.88	0.00	8,894.88	13,400.00	4,505.12

2000 Continemy
Chicago & Rock Island Railroad

51 Water/Sewer

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
552 Permits and licenses	0.00	1,200.00	0.00	1,200.00	1,200.00	0.00
553 Fuel	1,039.47	2,509.47	0.00	2,509.47	10,600.00	8,090.53
555 Safety	0.00	0.00	0.00	0.00	2,000.00	2,000.00
561 Capital Outlay	0.00	5,553.10	0.00	5,553.10	5,567.00	13.90
577 Contingencies	0.00	0.00	0.00	0.00	6,299.80	6,299.80
Account Total:	25,134.58	226,301.18	3,921.84	230,223.02	413,501.00	183,277.98
5870 Sewer Treatment						
411 FT - Regular Wages	10,050.88	88,558.33	0.00	88,558.33	158,001.00	69,442.67
421 FICA	760.86	6,724.50	0.00	6,724.50	11,412.00	4,687.50
423 LGERS Pension	1,373.97	11,346.50	0.00	11,346.50	16,743.00	5,396.50
424 401K	376.98	3,112.98	0.00	3,112.98	4,593.00	1,480.02
425 Health & Life Insurance	1,965.51	14,658.55	0.00	14,658.55	26,388.00	11,729.45
511 Professional Services	5,900.00	31,625.00	0.00	31,625.00	39,500.00	7,875.00
512 Contractual Services	0.00	0.00	58,000.00	58,000.00	58,000.00	0.00
513 Staff Development & Travel	0.00	3,333.55	0.00	3,333.55	4,500.00	1,166.45
514 Uniforms	176.36	1,435.61	0.00	1,435.61	3,100.00	1,664.39
516 Laboratory Testing	1,200.33	9,921.66	8,124.02	18,045.68	19,000.00	954.32
517 Drug Screening/Background Checks	0.00	0.00	0.00	0.00	200.00	200.00
521 M/R - Infrastructure	0.00	2,442.63	0.00	2,442.63	7,100.00	4,657.37
522 M/R - Buildings	0.00	188.50	0.00	188.50	800.00	611.50
523 M/R - Equipment	0.00	184.74	0.00	184.74	1,200.00	1,015.26
524 M/R - Vehicles	0.00	14,665.25	0.00	14,665.25	14,666.20	0.95
525 Property & Liability Insurance	0.00	11,000.00	0.00	11,000.00	11,000.00	0.00
526 Utilities & Communication	7,456.88	66,942.87	0.00	66,942.87	91,500.00	24,557.13
531 RENTAL	0.00	2,461.08	0.00	2,461.08	2,500.00	38.92
534 Dues & Subscriptions	0.00	100.00	0.00	100.00	100.00	0.00
551 Supplies	2,332.53	12,996.98	16,482.20	29,479.18	34,500.00	5,020.82
552 Permits and licenses	0.00	3,160.00	0.00	3,160.00	3,400.00	240.00
553 Fuel	61.67	1,655.33	0.00	1,655.33	4,800.00	3,144.67
555 Safety	0.00	119.96	0.00	119.96	600.00	480.04
561 Capital Outlay	0.00	53,911.00	13,985.00	67,896.00	70,966.00	3,070.00
577 Contingencies	0.00	0.00	0.00	0.00	531.69	531.69
741 Transfer to CDBG Fund	235.11	835.11	0.00	835.11	835.11	0.00
Account Total:	31,891.08	341,380.13	96,591.22	437,971.35	585,936.00	147,964.65
6000 Debt Service						
6000 Debt Service	84,949.69	850,945.41	167,816.16	1,018,761.57	1,671,052.00	652,290.43
564 Debt Service - Principle	0.00	55,430.62	0.00	55,430.62	432,731.00	377,300.38
565 Debt Service - Interest	0.00	19,252.79	0.00	19,252.79	183,059.00	163,806.21
Account Total:	84,949.69	925,628.82	167,816.16	1,093,444.98	2,286,842.00	1,193,397.02
Account Group Total:	0.00	74,683.41	0.00	74,683.41	615,790.00	541,106.59
Fund Total:	84,949.69	925,628.82	167,816.16	1,093,444.98	2,286,842.00	1,193,397.02

5,000 Supplies
2000.00

52 Electric

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
5000						
5900 Electrical						
411 FT - Regular Wages	21,826.13	202,060.98	0.00	202,060.98	278,835.00	76,774.02
413 Overtime	0.00	0.00	0.00	0.00	3,513.00	3,513.00
421 FICA	1,659.03	15,389.50	0.00	15,389.50	21,331.00	5,941.50
423 LGERS Pension	2,983.66	24,337.36	0.00	24,337.36	32,866.00	8,528.64
424 401K	818.49	6,676.39	0.00	6,676.39	9,016.00	2,339.61
425 Health & Life Insurance	3,251.63	22,483.81	0.00	22,483.81	26,388.00	3,904.19
511 Professional Services	125.48	10,900.00	8,250.00	18,250.00	18,250.00	0.00
513 Staff Development & Travel	0.00	0.00	0.00	0.00	1,000.00	1,000.00
514 Uniforms	206.00	1,574.18	0.00	1,574.18	3,000.00	1,425.82
517 Drug Screening/Background Checks	0.00	0.00	0.00	0.00	100.00	100.00
522 M/R - Buildings	0.00	236.38	0.00	236.38	1,500.00	1,263.62
523 M/R - Equipment	0.00	6,790.75	3,786.48	10,577.23	12,000.00	1,422.77
524 M/R - Vehicles	0.00	3,730.15	0.00	3,730.15	9,500.00	5,769.85
525 Property & Liability Insurance	0.00	50,000.00	0.00	50,000.00	50,000.00	0.00
526 Utilities & Communication	969.10	8,410.08	0.00	8,410.08	14,500.00	6,089.92
532 Bank Fees	357.94	758.78	0.00	758.78	500.00	-258.78
534 Dues & Subscriptions	0.00	10,376.00	0.00	10,376.00	10,376.00	0.00
539 Bad Debt	0.00	10.00	0.00	10.00	10.00	0.00
551 Supplies	570.96	6,949.50	0.00	6,949.50	19,990.00	13,040.50
553 Fuel	1,057.40	3,756.43	0.00	3,756.43	6,000.00	2,243.57
554 Purchase of Wholesale Utilities	246,796.59	1,408,813.59	0.00	1,408,813.59	2,485,926.00	1,077,112.41
561 Capital Outlay	35,256.00	108,007.93	6,136.00	114,143.93	198,417.19	84,273.26
577 Contingencies	0.00	0.00	0.00	0.00	16,374.00	16,374.00
Account Total:	315,878.41	1,890,361.81	18,172.48	1,908,534.29	3,219,392.19	1,310,857.90
Account Group Total:	315,878.41	1,890,361.81	18,172.48	1,908,534.29	3,219,392.19	1,310,857.90
6000 Debt Service						
6000 Debt Service						
564 Debt Service - Principle	0.00	12,448.00	0.00	12,448.00	12,448.00	0.00
565 Debt Service - Interest	0.00	6,433.00	0.00	6,433.00	6,433.00	0.00
Account Total:	0.00	18,881.00	0.00	18,881.00	18,881.00	0.00
Account Group Total:	0.00	18,881.00	0.00	18,881.00	18,881.00	0.00
Fund Total:	315,878.41	1,909,242.81	18,172.48	1,927,415.29	3,238,273.19	1,310,857.90
Grand Total:	503,646.31	4,656,717.13	191,974.54	4,849,691.67	8,124,002.17	3,275,310.50