

**Town of Hertford**  
Work Session (In Person/Zoom)  
Monday, April 25, 2022 – 6:00 p.m.  
Horace Reid Community Center, 305 W Grubb Street

The Council of the Town of Hertford held a Work Session Meeting at the Horace Reid Community Center (also by Zoom) on Monday, April 25, 2022 at 6:00 pm.

**COUNCIL MEMBERS PRESENT**

Earnell Brown, Mayor	Connie Brothers
Ashley Hodges, Mayor Pro Tem	Jerry Mimplitsch
Sandra Anderson (by Zoom)	

**STAFF PRESENT**

Gina Durante, Town Clerk

**STAFF ABSENT**

Janice McKenzie Cole, Interim Town Manager

A quorum was present.

Mayor Brown called the meeting to order. Councilwoman Brothers led the invocation which was followed by the pledge of allegiance.

**APPROVAL OF AGENDA**

A motion was made by Councilman Mimplitsch and seconded by Councilwoman Brothers to approve the agenda with the following amendment:

Remove Line Item 6a Budget Prep – Governing Body

The motion to approve the amended agenda passed unanimously 5-0 with the following voice vote:

Councilwoman Anderson	aye
Councilman Mimplitsch	aye
Mayor Pro Tem Hodges	aye
Councilwoman Brothers	aye
Mayor Brown	aye

## **CONTINUED BUSINESS**

### **RETREAT NOTES**

Mayor Brown asked Council if there were any adjustments or changes they wanted in the notes from the Strategic Planning Retreat. None were suggested. Mayor Pro Tem Hodges made a motion to approve the retreat notes as written and Councilwoman Brothers seconded. The motion was passed unanimously 5-0 with the following voice vote:

Councilwoman Anderson	aye
Councilman Mimplitsch	aye
Mayor Pro Tem Hodges	aye
Councilwoman Brothers	aye
Mayor Brown	aye

### **STRATEGIC PLAN**

Mayor Brown asked for comments/suggestions regarding the content of the Strategic Plan draft that she and Manager Cole have been editing. Mayor Pro Tem Hodges explained it was facilitated by a gentleman for the Town of Hertford and included strategic planning with a schedule of milestones. Manager Cole would like to separate those aspects which Mayor Pro Tem Hodges supports and also supports the changes made by Manager Cole and Mayor Brown. Mayor Pro Tem Hodges offered to add introductory paragraphs where needed, edit the formatting and misspellings, insert necessary definitions, by the end of the week so it can be put on the Consent Agenda for the May 9<sup>th</sup> Regular Meeting.

Mayor Pro Tem Hodges made a motion that he will clean up the draft and it was seconded by Councilman Mimplitsch. The motion passed unanimously 5-0 with the following voice vote:

Councilwoman Anderson	aye
Councilman Mimplitsch	aye
Mayor Pro Tem Hodges	aye
Councilwoman Brothers	aye
Mayor Brown	aye

### **BUDGET FOR THE JUNETEENTH OBSERVANCE**

Councilwoman Brothers announced that the Juneteenth Celebration for Freedom will be held June 18, 2022 in Hertford from 11am – 5pm. The event will begin at Hyde Park in front of the Color Soldier Monument with a reenactment of the Freedom Walk which will end at Central Park where the mainstage will be and the activities will take place. There will be various entertainment, historical reenactments, and music. Councilwoman Brothers provided an itemized budget of \$1500 for approval and noted that The Perquimans Art League has donated \$1,000 for the North Carolina Association of Black Storytellers to attend. Mayor Brown asked for discussion and Pro Tem Mayor Hodges thanked Councilwoman Brothers for the detailed quotes and well researched presentation. (See attachment)

Mayor Pro Tem Hodges made a motion to approve the request for funds using the governing body in kind donation line item for this event. The motion as seconded by Councilman Mimlitsch to approve the \$1,500 to sponsor the Juneteenth Observance. The motion was passed unanimously 5-0 with the following voice vote:

Councilwoman Anderson	aye
Councilman Mimlitsch	aye
Mayor Pro Tem Hodges	aye
Councilwoman Brothers	aye
Mayor Brown	aye

## **NEW BUSINESS**

None

## **ANNOUNCEMENTS**

None

## **COUNCIL REPORTS/CONCERNS**

Councilwoman Anderson announced two events. Emergency Services is hosting a Life Training Class that will include education on calling 911, stopping a bleed, administering Narcan, and CPR. The event is free. The second event is the new Saturday Morning Live Flea Market in downtown Hertford. The SML Flea Market will be held the second and fourth Saturdays of June, July and August from 8am – 11am. Guidelines and information to participate and attend will be placed at the Municipal Building and other locations in Hertford soon as well as HHI website. The event is free to attend and will be held on Church Street.

Mayor Pro Tem Hodges stated that he has been assisting Manager Cole with budgeting and finance matters in preparation of budgeting season. He wanted to thank Public Works for the exceptional work they have been doing around town, especially at the Marina where Dine Drink and Dance was held Saturday, April 23, 2022. The DDD event was very successful and well attended and Mayor Pro Tem Hodges thanked HHI for sponsoring the event. Lastly, he announced that Mayor Cole picked up new plexiglass and it was replaced in the signage stands in the Marina.

Councilwoman Brothers announced that Saturday, June 4, 2022 is Community Pride Day. It is an opportunity for residents to clean up their properties and have unwanted items and/or plant debris removed. She encouraged residents who need assistance to get in touch with the Council, and also encouraged neighbors to help other neighbors who need assistance. It's a great event to beautify our community. Volunteers will be gathering in West Hertford at the railroad tracks at 7:30am on June 4 and be ready to work at 8am.

Mayor Brown announced that the new S-Bridge is scheduled to open in July and speed limit signs on Church Street need to be addressed where Church Street meets the bridge. She noted that other speed limit signage through town needs to be assessed for posting, updating or fixing. Mayor Brown has also been working with NCPRO completing documentation to get Hertford additional funding from ARP, approximately \$5,000. She reported on the Children's Festival that was held in Elizabeth City on Saturday, April 23. The event was well attended and very diverse. Sponsors, including some from Hertford, coordinated very well to create a successful and fun event. There were games, petting zoo, train, books and T-shirts were given out as well as goodie bags for the kids. Another event that happened on Saturday was the North Carolina Cyclist Association riding through Hertford. It was a great opportunity for downtown business that were open as well as exposure for Hertford. The last item Mayor Brown announced was the Seeds of Success sign is up at the Community Center. The Easter week activities for the youth group were successful.

## **ANNOUNCEMENTS**

None

Councilwoman Brothers made a motion to close the Work Session Meeting and it was seconded by Mayor Pro Tem Hodges. The motion passed unanimously 5-0 with following voice vote:

Councilwoman Anderson    aye

Councilwoman Brothers    aye

Mayor Pro Tem Hodges    aye

Councilman Mimplitsch     aye

Mayor Brown                 aye

The meeting adjourned at 6:23 PM



## REQUEST FOR FUNDS

\$1,500.00

- STORYTELLING BY BEVERLY BURNETTE, PRESIDENT OF THE NC ASSOCIATION OF BLACK STORYTELLERS, AFRICIAN DRUMMERS (**\$1,000.00 DONATED by PAL**)
- HISTORICAL RE-ENACTMENT BY JACKIE RUFFIN-PITMAN, **\$200.00**
- MUSIC, (THE BAND RYDER **\$200.00**)
- DANCE GROUPS (DJ Kim **\$300.00**)
- SHERI'S PARTY PALACE (Balloon Arch **\$300.00**)
- HERTFORD PRINTING & SIGNS (Banner & Signs **\$500.00**)
- CONCERT
- FOOD TRUCKS, (IROCK CAFÉ, TNT CATERING, FAT JAY'S )
- VENDORS (FREE VENDING OPPORTUNITY)
- CREATIVE ARTS
- KID ZONE (FACE PAINTING, INFLATABLES)
- HEALTH AND WELLNESS SCREENING
- VOTER REGISTRATION, Tammy Miller
- SOCIAL SERVICES INFORMATION
- TRADITIONAL AFRICAN DANCING
- HISTORICAL HIGHLIGHTS
- 

Respectfully Submitted on April 25, 2022

*Councilwoman Connie T. Brothers*





Here's logistics

NAME: The Band Ryder (4 members )

GENRE: Reggae, Jazz, R&B, Blues, Afro Latina, Funk, Rock

COST: \$200.00 for 30 minute performance on June 18th (Saturday) at a time to be determined between 11am-4pm



SHERI'S PARTY PALACE

\$300.00



## YARD SIGNS

sample

15.5"



11.5"

\$500.00

One 15" Metal Stake Included

## BANNER

sample



Jackie Pittman, \$200.00

Re-enactor



DJ Kimberly Rouse Roberts \$300.00



**Hertford Printing & Signs**  
 2713 Peartree Rd  
 Elizabeth City, NC 27909  
 252-426-5505  
 questions@hertfordprintingandsigns.com



## Estimate

**ADDRESS**

Town of Hertford, NC  
 Town Manager  
 114 West Grubb Street  
 Hertford, NC 27944

**SHIP TO**

Town of Hertford NC  
 114 West Grubb St.  
 Hertford NC 27944

**ESTIMATE #** 1092

**DATE** 04/25/2022

**EXPIRATION DATE** 05/09/2022

ACTIVITY	QTY	RATE	AMOUNT
<b>Banner</b> Juneteenth Banner - 3 ft tall x 6 ft long - Color-Hemmed-Grommeted-Single Side - Heavy weight Vinyl	1	107.00	107.00T
<b>SIGNS</b> Juneteenth Coroplast Signs - 18" x 24" - Color - Double Side - H stake included	20	18.00	360.00T

Thank you and we look forward to working with you on your project.

<b>SUBTOTAL</b>	467.00
<b>TAX</b>	31.52
<b>TOTAL</b>	<b>\$498.52</b>

Accepted By

Accepted Date

All written estimates expire in 30 days.  
 All verbal estimates are non-binding.