



**A G E N D A**  
**TOWN OF HERTFORD**  
**TOWN COUNCIL – Regular (Organizational) Meeting**  
**December 11, 2023 - 6:00pm**  
**Horace Reid Community Center, 305 W Grubb Street**  
**(In Person & Facebook)**

**1. Call to Order**

**2. Invocation and Pledge of Allegiance**

**3. Approval of Agenda**

**4. Consent Agenda**

*(Items of a routine nature will be placed on the Consent Agenda to be voted on in a single motion. Any item may be removed from the Consent Agenda by request of the Mayor/Council Member)*

- a) Minutes for the Regular Session November 13, 2023 & Work Session November 27, 2023

**5. Citizen Concerns**

*If anyone would like to address the Council on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Council. Although the Council is interested in hearing your concerns, speakers should not expect action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Hertford Town Council, staff and other speakers.*

**6. Continued Business**

- a) None

**7. Recognition of Outgoing Members**

**RECESS**

**8. Organization**

- a) Administration of Oath to Newly Elected Members
  - 1. Mayor Ashley Hodges

2. Councilman Keith Rouse
3. Councilwoman Rhonda Waters
- b) Seating of newly sworn in members
- c) Election of Mayor Pro Tem
- d) Administration of Oath to Mayor Pro Tem

#### **9. New Business**

- a) Appointment of Finance Officer & Deputy Finance Officer
- b) Consolidation of Operating Bank Accounts
- c) Designation of check signatories
- d) Designation of Financial Institution for non-operating accounts
- e) Board Appointments
  1. Downtown Hertford (HHI, Inc) – Two (2) appointees (Vacant)
  2. Albemarle RPO (Rural Planning Organization) –  
-Councilwoman Sandra Anderson (RTAC) currently serves
  3. Hazard Mitigation Plan Committee – Mayor Hodges currently serves
  4. Harbor Town Project – Mayor Hodges currently serves
  5. NCEMPA (NC Electric Municipal Power Agency) – (Primary appointee vacant)
  6. Economic Development Committee
- f) Appointment to fill vacancy on Planning and Zoning Board of Adjustment
- g) Appointment to fill vacancy on ABC Board
- h) Approval of 2024 Work Session dates
- i) Use of Powell Bill Funds
- j) Contract from League of Municipalities for Grant Support
- k) Acceptance of the following
  - a) ElectriCities \$10,000 Downtown Revitalization Grant
  - b) Television gifted to Town by resident
- i) Managers Update

#### **10. Council's Reports/Concerns**

#### **11. Announcements**

#### **12. Adjournment**