

Town of Hertford
Regular Session Meeting
Monday, July 14, 2025 – 6:00 PM
Horace Reid Community Center, 305 W Grubb Street

The Council of the Town of Hertford held a Regular Session Meeting at the Horace Reid Community Center on Monday, July 14, 2025, at 6:00 PM.

COUNCIL MEMBERS PRESENT

Sandra Anderson, Mayor Pro Tem
Keith Rouse
Connie Brothers

COUNCIL MEMBERS ABSENT

Ashley Hodges, Mayor

STAFF PRESENT

Doris Walton, Interim Town Manager
Gina Durante, Town Clerk
Chad White, Public Works Director
Johny Hallow III, Attorney

A quorum was present.

CALL TO ORDER

Mayor Pro Tem Anderson called the meeting to order at 6:00 PM.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Bishop Calvin Johnson of the Bethlehem Apostolic Faith Church of God and Christ, followed by the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilwoman Brothers made a motion to approve the agenda as presented.
Councilman Rouse seconded her motion, and it carried 3-0.

CONSENT AGENDA

None.

CITIZENS CONCERNS

1. Ray McCormick expressed concern about the construction occurring at the corner of Perry and Grubb streets. There is a large container obstructing the street and there is debris, nails, etc. being left in the street. He has had tires punctured by nails at this location. Mr. McCormick would like these issues addressed.

CONTINUED BUSINESS

None

NEW BUSINESS

a) **Budget Amendment FY26-1**

Transfer funds for open PO's that were closed out in last fiscal year and rolled into PO's this fiscal year due to the work not being completed within the previous fiscal year.

Increase Fund Balance	10-4999	\$62,500.00
Increase Fitness Court Grant Match	10-5610-571	\$62,500.00
Increase Fund Balance	51-4999	\$104,688.70
Increase Water-AC Technical Services	51-5820-561	\$104,688.70
Increase Fund Balance	52-4999	\$8,250.00
Increase Professional Service	52-5900-511	\$8,250.00
Electric-ElectriCities Study Paid to NCEMPA		

Councilwoman Brothers made a motion to approve Budget Amendment FY26-1. Councilman Rouse seconded, and the motion passed, 3-0.

b) **Surplus Property**

Manager Walton stated that at a previous meeting, the Council approved the sale of surplus electronics to be sold by auction at Govdeals. No bids were received on any of the items we listed. Manager Walton is requesting that the items which cannot be donated or salvaged and are of no use and obsolete to the Town be disposed of at the landfill.

Councilman Rouse motioned to approve the disposal of surplus electronics at the landfill. The motion was seconded by Councilwoman Brothers and carried, 3-0.

c) **Street Closure**

The Sheriff's Office has submitted a request for a street closure on Saturday, July 25th. They are hosting their annual This Block is Hot event and are requesting to close Church Street between Grubb and Market Streets from 4:00 PM to 8:30 PM.

The first and second motions to approve the street closure on July 25th were made by Councilwoman Brothers and Councilman Rouse. The motion passed, 3-0.

MANAGER'S UPDATE

Manager Walton informed Council that Public Works is continuing to work modified hours of 6 AM – 3 PM due to the excessive heat index. The emergency Public Works number is still in effect after those designated hours. Saturday there was an issue at the pump station located at Willow and Wynne Fork. Due to the large amount of rain, an alarm went off and our Public Works Department worked tirelessly to successfully correct the issue. The Fourth of July Celebration at Missing Mill Park included a DJ, food trucks, and beautiful fireworks. It was a well-attended, successful, and safe event. At our next meeting, Manager Walton and Council will discuss the vacancy on Council following the passing of Councilwoman Waters.

COUNCIL CONCERNS/REPORTS

Councilwoman Brothers stated that during these summer months we need to be aware and help the unhoused residents of the Town. She reminded all of the upcoming Basketball Camp featuring retired NBA players July 29th, 9 AM – 4 PM, at the Perquimans County Rec Center. It is open to all interested youth.

Councilman Rouse commented on the lack of signage and fencing at the Roadside Cemetery. He would like to see the Town procure a PA system that could be used for events that are not sponsored by the Town. Councilman Rouse recognized the hard working Town staff that is trained and suggested offering them a cold drink or buying them a Gatorade. He would like us to show them respect and retain them. Councilman Rouse noticed that the contracted lawn care for Cedarwood Cemetery is not caring for the cemetery consistently throughout. He noted that there were plastic flowers cut up (by a mower) and dispersed through the cemetery. He also stated that one area of the cemetery looks nicer than the other.

Mayor Pro Tem Anderson thanked Public Works and the Town staff for the great job they do and is appreciative of them.

ANNOUNCEMENTS

None

ADJOURNMENT

A motion and a second were made by Councilwoman Brothers and Councilman Rouse to adjourn the meeting at 6:35 PM. The motion passed unanimously.