

Town of Hertford
Work Session Meeting
Saturday, February 25, 2023 – 5:10 PM
Albemarle Commission Auditorium
512 South Church Street, Hertford, NC 27944

The Council of the Town of Hertford held a Work Session Meeting at the Albemarle Commission Auditorium on Saturday, February 25, 2023, at 5:00 PM, following the Town Council Retreat.

COUNCIL MEMBERS PRESENT

Earnell Brown, Mayor
Jerry Mimlitsch
Connie Brothers

Ashley Hodges, Mayor Pro Tem
Sandra Anderson

STAFF PRESENT

Janice McKenzie Cole, Town Manager

STAFF ABSENT

Gina Durante, Town Clerk

A quorum was present.

CALL TO ORDER

Mayor Brown called the meeting to order.

CONTINUED BUSINESS

a) Junked Car Ordinance

Mayor Brown asked for a motion to approve the revisions to the Junked Car Ordinance. Councilwoman Brothers made the motion and Councilman Mimlitsch seconded. The motion passed unanimously.

NEW BUSINESS

a) Cancel Town Council Work Session Meeting February 27, 2023

Mayor Brown asked for a motion to cancel the Work Session Meeting on 02/27/2023. Mayor Pro Tem Hodges made the motion and Councilman Mimlitsch seconded. The motion passed unanimously.

b) Budget Amendment FY23-8

Mayor Brown asked for a motion to approve Budget Amendment #FY23-8. Mayor Pro Tem Hodges made the motion and Councilman Mimlitsch seconded. The motion passed unanimously.

c) Budget Amendment FY23-9

Mayor Brown asked for a motion to approve Budget Amendment #FY23-9. Councilman Mimplitsch made the motion and Councilwoman Brothers seconded. The motion passed unanimously.

Councilman Mimplitsch made a motion to adjourn, and Councilwoman Brothers seconded. The motion passed unanimously.

The meeting adjourned at 5:25 PM.

Agenda

Town of Hertford

Retreat Agenda Notes

February 25, 2023

Albemarle Commission

512 S. Church Street

Hertford, NC

Mayor Brown opened the meeting and welcomed the full council, Leamon Brice the facilitator and Ashley Eure, Finance Director. She then introduced Leamon Brice the facilitator who explained the purpose of the retreat was to receive a presentation from First Tryon on the financial plan being developed to guide future budgeting and infrastructure investments, review and update, the strategic plan, discuss SOS and emergency shelters for Hertford and take action on a few business items. Primarily the discussion will be driven by touching on each action item in the strategic plan and adding or deleting items and decided by council.

He reviewed logistics such as breaks and lunch.

First Tryon presented information about the firm, clients, and the work they do. They reviewed the town's current financial status by presenting financial information for the past five years for all funds. The plan is a tool which will allow the staff and council to plug in options for revenues, rates and projects and make informed decisions for future actions.

The council then reviewed the strategic plan. A copy of the amended plan is attached.

Following a discussion of SOS the council agreed they could support continuing to provide the current facility, considering a larger facility if the need and opportunity arose, sponsoring an intern to assist SOS, and providing announcements in the town newsletter to assist SOS in getting out messages.

Next the council discussed the need for an emergency shelter in town during emergencies such as the last very cold night, hurricanes, power outages etc. It was

Agenda

agreed staff would talk to the county emergency management director and work on a plan to have a shelter in Hertford during emergencies.

The council then took action on business items and the meeting was adjourned.