

**Town of Hertford – Planning & Zoning Board of Adjustments
April 21, 2025 - 6:00PM**

Board Members Present: Sara Winslow, Milton Long, Gracie Felton, Joe White, Brenda Hollowell-White, Andrew Almodova, Coretta Calloway- Norman, Joe White

Board Members Absent:

Staff Present: Doris Walton, Sarah Nixon

Public Present: Kevin Chase, Jeremy Nixon, Mike Turksma, Glenn White

This meeting was held in person at the Hertford Community Center and was called to order at 6:00 PM by Chairman Sara Winslow.

The invocation was delivered by Board Member Milton Long.

The Pledge of Allegiance was recited.

New Board Member Coretta Calloway-Norman was sworn in by Secretary Sarah Nixon.

Approval of Agenda

Board Member Andrew Almodova made the motion to approve the agenda. Motion was seconded by Board Member Milton Long.

Vote was 4-0 to approve the agenda.

Approval of Minutes

Board Member Milton Long made the motion to approve the March 17, 2025, minutes. Motion was seconded by Board Member Gracie Felton.

Vote was 4-0 to approve the minutes.

Continued Business

Formal Subdivision Request – Nates Drive

Applicants Kevin Chase and Jeremy Nixon were back with the official survey for the proposed subdivision. The only change was dividing the area up from 6 lots to now 5.

With no further discussion or questions Board Member Milton Long made the motion to approve the subdivision request. Motion was seconded by Board Member Andrew Almodova.

Vote was 4-0 to approve this request, request will be recommended to Town Council for final approval.

New Business

Combination Inquiry – 704 & 708 South Edenton Road Street

Mr. Mike Turksma wanted to speak with the Board about combining his 2 lots on South Edenton Road Street. Mr. Turksma did not have a significant reason why he wanted to do this, he was just curious if he would be able to and what would it involve.

There was a brief discussion explaining that it would not decrease what he has to pay in taxes, and for the future, if he ever wanted to sell the lot he would have to come back before the Board to get approval to subdivide. Mr. Turksma was appreciative for the information.

Announcements/Other Business

Ms. Walton stated that Betsy Fest was coming up this weekend, and there was a scheduled power outage in Town for April 27th. The outage will run from 12:01am to 5:00am, and is necessary to preform upgrades to our system.

Adjournment

Board Member Milton Long made a motion to adjourn the meeting. Motion was seconded by Board Member Andrew Almodova.

Vote was 4-0 to adjourn.

Meeting was adjourned at 6:22 PM.

Chairman Sara Winslow

Secretary, Sarah Nixon

Date